



## Opaskwayak Health Authority Beatrice Wilson Health Centre External Job Posting

Opaskwayak Health Authority is seeking a qualified individual to fulfill the role of **Janitor – Full time** in the Operations program.

### Job Summary

Reporting to the Building Service Supervisor, the Janitor is responsible for custodial activities; seasonal activities; maintenance and supplies activities; and other activities as required.

### Position Requirements:

- Grade 12 or GED equivalent (required)
- Valid Manitoba Class 5 Driver's License and daily access to a vehicle
- 1 year of related work experience
- Satisfactory employment record including attendance at work

**Closing Date: April 8, 2025, at 4:00 pm.**

### Applications Must Include:

- A **cover letter** that clearly indicates how you meet the position requirements
- **Resume**
- Copy of **credentials** (licenses, training, education, professional letters of reference)
- Contact information for **three (3) references** (supervisor, manager, or colleague/coworker) – must include their position/title, current place of employment, email, and phone number
- **Personal contact information** - phone and email
- **Criminal Record Check with Vulnerable Sector** – no more than a year old

**Your application will not proceed to an interview without this information. Please note that only those selected for an interview will be contacted.**

**This is a preference competition.** All applicants are encouraged to apply, however first consideration for this competition will be given to Indigenous applicants. Applicants are requested to self-declare at the time of application.

To obtain a complete job description, for additional information or to apply for this position please contact or submit your application to:

**Human Resources**  
Opaskwayak Health Authority  
Box 10280, 245 Waller Road, Opaskwayak, MB R0B 2J0  
Email: [hr@ocnhealth.com](mailto:hr@ocnhealth.com)  
Please mark all correspondence "**CONFIDENTIAL**"