



Rod McGillivray Memorial Care Home (RMMCH) EXTERNAL Job Posting

RMMCH is seeking qualified individual to fulfill the role of **Recreation Assistant - .4 Permanent** position.

Job Summary

Reporting to the Recreation Facilitator, the Recreation Assistant is responsible for providing recreation services to residents that promote health and personal growth through leisure and recreation experiences which contribute to the maintenance of physical, social, emotional, spiritual and mental well-being. The Recreational Assistant provides input and guidance in the design, implementation and evaluation of recreation program and activities, ensuring they promote life-long recreation skills and attitudes. The Recreational Assistant works in a multidisciplinary team; follow RMMCH policies and procedures; ensures compliance with all relevant Federal & Provincial regulations & legislation; & may assist with other duties within the scope of the department.

Position Requirements:

- Grade 12 or GED equivalent
- First Aide & CPR
- WHMIS (preferred)
- Safe Food Handling (preferred)
- 1-2 Years of recent related experience in the field of Recreation
- Excellent communication skills
- MS Office – Word, Excel, Outlook and PowerPoint

Closing Date: POSTED UNTIL FILLED

Applications Must Include:

- A **cover letter** that clearly indicates how you meet the position requirements
- **Resume**
- **Current Adult Abuse registry Check**
- **Current Criminal Record Check**
- Copy of **credentials** (licenses, training, education)
- Three **professional letters of reference** (colleague, supervisor or manager) or contact information for same (include position / title, current place of employment, phone number & email)
- **Personal contact information** (phone & email)

Your application will not proceed without this information.

This is a preference competition. All applicants are encouraged to apply, however first consideration for this competition will be given to current OHA employees, OCN employees, OCN members & Indigenous applicants. Applicants are requested to self-declare at the time of application.

To obtain a complete job description, for additional information or to apply for this position please contact or submit your application to:

Nicole Lathlin, Acting HR
Rod McGillivray Care Home
Box 10790, 56 Kiche Maskanow Road, Opaskwayak, MB R0B 2J0
Email: nicole.lathlin@rmmch.ca

Please mark all correspondence **“CONFIDENTIAL”**.
Please note that only those selected for an interview will be contacted.