



**Opaskwayak Health Authority  
Rod McGillivray Care Home  
EXTERNAL Job Posting**

Rod McGillivray Memorial Care Home is seeking a qualified individuals to fulfill the role of **Full Time Van Driver**.  
**This position is in scope under the Manitoba General Employees' Union – Local 447.**

**Job Summary**

Reporting to the Resident Care Coordinator, the Van Driver is responsible for both transportation and vehicle maintenance of the facility's vans. The Van Driver is responsible to ensure the vehicle maintenance and repairs are completed when required and responsible for transporting residents to appointments or recreational activities as scheduled. Van Driver follows the mission, vision, and values as well as policies & procedures of the RMMCH. Handi-Van Driver/Maintenance Assistant works in a multidisciplinary team & may be called upon to assist with other duties within the scope of the department.

**Position Requirements:**

- Valid Class IV driver's license (required)
- CPR (required)
- First Aid (preferred)
- Transportation of Dangerous Goods (preferred or willing to obtain)
- WHMIS (preferred or willing to obtain)

**Closing Date: July 19<sup>th</sup>, 2024 at noon**

**Applications Must Include:**

- A cover letter that clearly indicates how you meet the position requirements
- Resume
- Copy of credentials (licenses, training, education)
- Current Adult Abuse Registry Check
- Current Criminal Record Check
- Current Copy of Driver's Abstract
- Three professional letters of reference (colleague, supervisor or manager) or contact information for same (include position / title, current place of employment, phone number & email)
- Personal contact information (phone & email)

Your application will not proceed without this information.

**This is a preference competition.** All applicants are encouraged to apply, however first consideration for this competition will be given to current OHA employees, OCN employees, OCN members & Indigenous applicants. Applicants are requested to self-declare at the time of application.

To obtain a complete job description, for additional information or to apply for this position please contact or submit your application to:

**Nicole Lathlin, Acting HR**  
Rod McGillivray Care Home  
Box 10790, 56 Kiche Maskanow Road, Opaskwayak, MB R0B 2J0  
Email: [nicole.lathlin@rmmch.ca](mailto:nicole.lathlin@rmmch.ca)

Please mark all correspondence "**CONFIDENTIAL**".  
Please note that only those selected for an interview will be contacted